



## Europass CV

### Personal information

Name surname **Onescu, Simona**

Address

Brasov, postal code 500232, Brasov county , ROMANIA

Phone

E-mail

Nationality Romanian

Date of birth

### Professional experience

Period **07.05.2021 - present**

Occupation or position held **Specialist Economist**

Main activities and responsibilities

- accounting records, respectively financial accounting and management accounting adapt to the specifics of the activity both for internal requirements, fiscal bodies and external auditors
- the records of expenses and incomes, both in financial accounting and in management accounting, ensuring the correlation between the two accountings, tracking their correct classification according to activities, organizational structures, expenditure and income elements, accounting accounts, which allow the periodic analysis of them.
- preliminary income and expenses for PL Brasov Triage for the preparation of the IEB project, following the elaborated substantiation and follow-up with a view to entering the expenses and realizing the income, the monthly statements of expenses and the analysis of the IEB indicators.
- centralization and preparation of the VAT statement for PL Brasov, preparation of monthly statements, in accordance with ANAF orders
- analytical accounting records of fixed assets, their revaluation, registration of investment expenses,
- heritage inventory
- for information requests from external audit companies, control bodies and internal auditors, the requested database is provided

Name and address of the employer  
Type of activity or sector of activity

SNTFM CFR Marfa SA WORK POINT BRASOV TRIAJ Railway Freight Transport

Period **01.08.2020 - 04.07.2021**

Occupation or position held **Customer Services Analyst**

Main activities and responsibilities

- accounting records, respectively financial accounting and management accounting adapt to the specifics of the activity both for internal requirements, fiscal bodies and external auditors

		<ul style="list-style-type: none"> <li>- the record of expenses and income, both in financial and management accounting, ensuring the correlation between the two accounts, tracking their correct classification on activities, organizational structures, expenditure and income elements, accounting accounts, which allow their periodic analysis.</li> <li>- preliminary income and expenses for CZM for the preparation of the BVC project, following the elaborated substantiation and follow-up with a view to inclusion in expenses and realization of revenues, monthly statements of expenses and analysis of IEB indicators.</li> <li>- centralization and preparation of the VAT statement for CZM, preparation of monthly statements, in accordance with ANAF orders</li> <li>- analytical accounting records of fixed assets, their revaluation, registration of investment expenses,</li> <li>- heritage inventory</li> <li>- for information requests from external audit companies, control bodies and internal auditors, the requested database is provided</li> </ul>
Name and address of employer		SNTFM"CFR Marfa" S.A. Transilvania Branch – Downtown Centre Marfa Brasov, Transilvaniei Str., no. 28, Brasov
Type of business or sector		Rail Freight Transport
Period	Occupation or position held	<p><b>2011-2020</b></p> <p><b>Head of Accounting Service</b></p> <ul style="list-style-type: none"> <li>- organization and accounting records, respectively financial accounting and management accounting adapt to the specifics of the activity both for internal requirements, fiscal bodies and external auditors</li> </ul>
	Main activities and responsibilities	<ul style="list-style-type: none"> <li>- the organization and recording of expenses and income, both in financial and management accounting, ensuring the correlation between the two accounts, tracking their correct classification according to activities, organizational structures, expense and income elements, accounting accounts, which allow periodic analysis theirs.</li> <li>- preliminary income and expenses for CZM for the preparation of the IEB project, following the elaborated substantiation and follow-up with a view to inclusion in expenses and realization of revenues, monthly statements of expenses and analysis of BVC indicators.</li> <li>- centralization and preparation of the VAT statement for CZM, preparation of monthly statements, in accordance with ANAF orders</li> <li>- analytical accounting records of fixed assets, their revaluation, recording of expenses investments,</li> <li>- heritage inventory</li> <li>- for information requests from external audit companies, control bodies and internal auditors, the requested database is provided</li> </ul>
Name and address of employer		S.N.T.F.M. "CFR Marfa" S.A.- Transilvania Branch - Brasov Marfa Zonal Center, Transilvaniei Str., no. 28, Brasov
Type of business or sector		Rail Freight Transport
Period		<b>2005-2011</b>

Occupation or position held	<b>Economist</b>
Main activities and responsibilities	<ul style="list-style-type: none"> <li>- the record of invoices for services and materials, with the preparation of monthly statements.</li> <li>- inter-settlements between branches and CZM units - accounting records of material and fuel stocks</li> <li>- analytical accounting records of fixed assets, their revaluation, registration of investment expenses,</li> <li>- heritage inventory</li> <li>- for information requests of external audit companies, control bodies and internal auditors</li> </ul> <p>provides the requested database</p> <ul style="list-style-type: none"> <li>- tracking the specific indicators of the traction branch</li> <li>- record of receivables</li> <li>- periodic statistical situations, analyzes and summaries regarding the indicators of the use of their locomotives used in the transport and maneuver activity</li> <li>- the situation of the quantitative and qualitative indicators, including the work regime of the personnel in the traction branch, of the personnel used in the exploitation activity</li> <li>- complying with the norms of consumption of fuels, electricity, lubricants, materials and spare parts necessary for towing trains, shunting and maintenance in operation of rolling stock, establishing the need for diesel fuel broken down by units</li> <li>- preparing forecasts regarding consumption indicators and the need for fuel and electricity, in order to establish costs.</li> <li>- approving the leasing of locomotives from the work park to third parties and following up on the execution of contracts.</li> </ul>
Name and address of employer	S.N.T.F.M. "CFR Marfa" SA - Brasov Marfa Branch, Politehnicii str., no. 1, Brasov/ Brasov Regional Merchandise Center, Transilvaniei Str. 28
Type of business or sector	Rail Freight Transport
Period	
Occupation or position held	
Main activities and responsibilities	<p><b>2003-2005</b></p> <p><b>Traction Service Specialist Technician</b></p> <ul style="list-style-type: none"> <li>- periodic statistical situations, analyzes and summaries regarding the indicators of the use of locomotives used in transport and shunting activities</li> <li>- the situation of the quantitative and qualitative indicators, including the work regime of the personnel in the traction branch, of the personnel used in the exploitation activity</li> <li>- complying with the norms of consumption of fuels, electricity, lubricants, materials and spare parts necessary for towing trains, shunting and maintenance in operation of rolling stock, establishing the need for diesel fuel broken down by units</li> <li>- preparing forecasts regarding consumption indicators and the need for fuel and electricity, in order to establish costs.</li> <li>- record of receivables</li> <li>- approving the leasing of locomotives from the work park to third parties and following up on the execution of contracts.</li> <li>- analysis of monthly productivity at the level of railway subunits</li> </ul>
Name and address of the employer	S.N.T.F.M. "CFR Marfa" S.A. - Marfa Branch Brasov, Politehnicii Str. no. 1, Brasov Freight Railway
Type of activity or sector of activity	Transport
Period	
Occupation or Occupation occupied	<b>2002-2003 Head of Office</b>

Main activities and responsibilities	<ul style="list-style-type: none"> <li>- periodic statistical situations, analyzes and summaries regarding the indicators of the use of locomotives used in transport and shunting activities</li> <li>- the working regime of the locomotive staff, of the staff used in the exploitation activity, the processing of the route sheets</li> <li>- calculation of locomotive usage indicators</li> <li>- complying with the norms of consumption of fuels, electricity, lubricants, materials and spare parts necessary for towing trains, shunting and maintenance in operation of rolling stock, establishing the need for diesel fuel broken down by units</li> <li>- preparing forecasts regarding consumption indicators and the need for fuel and electricity, - Analysis of the need for locomotive personnel depending on the services to be performed.</li> <li>- Daily analysis of the retention of locomotives during planned overhauls and repairs.</li> <li>- Verification of inclusion in the maximum allowed continuous service.</li> </ul>
The name and address of the operator of the activity or sector of activity	S.N.C.F.R. S.A.. - Brasov branch. CARGO EXPLOITATION DEPOT Brasov Rail Freight Transport
Period	<b>1994-2002</b>
Occupation or position held	<b>Technician</b>
Main activities and responsibilities	<ul style="list-style-type: none"> <li>- the activity of maintenance and periodic verification of the machines and tools used in the Chief Mechanic sector</li> <li>- the authorization, verification and maintenance from a metrological point of view of the verification stands, electrical installations and volumetric masses</li> <li>- checking and maintenance of high and low voltage stations</li> <li>- internal authorization of electricians</li> <li>- monitoring fuel consumption and high and low voltage electricity</li> </ul>
Name and address of the employer Type of activity or sector of activity	CFR - CFR Brasov Regional - CFR Brasov Depot, Fundatura Harmanului str., no. 2, Brasov Freight Railway Transport
Period	<b>1990-1994</b>
Occupation or position held Main activities and responsibilities	<b>Typist</b> <ul style="list-style-type: none"> <li>- editing and typing of documents</li> </ul>
Name and address of employer	CFR - CFR Brasov Regional - CFR Brasov Depot, Fundatura Harmanului str., no. 2, Brasov
Type of business or sector	Rail transport
Period	<b>1988-1990</b>
Position or position held Main activities and responsibilities	<b>Electrician fitter of electrical installations for means of transport</b> <ul style="list-style-type: none"> <li>- maintenance, repair and checking on approved stands of electrical devices on the electric locomotive</li> </ul>
Name and address of the employer Type of activity or sector of activity	CFR - Regionala CFR Brasov - Depoul CFR Brasov, Fundatura Harmanului street, no. 2, Brasov Railway Transport
<b>Education and Training</b>	
Period	December 2016
Qualification / diploma obtained	Certificate of Attestation in the field of the European System of Accounts SEC European System of National and Regional Accounts from the European Union
The main subjects studied / professional skills acquired	

Name and type of educational institution/training provider The Ministry of Finance  
 The level in the national or international classification  
 Period February 2009  
 Qualification / diploma obtained Certificate of completion of training course in the field of Quality  
 The main subjects studied / professional skills acquired Management Training - Update of standards  
 Name and type of educational institution / training provider Romanian Railway Authority

Period September 1996  
 Qualification / diploma obtained Licensed Metrologist Diploma  
 The main subjects studied / professional skills acquired Legal Metrology Norms  
 Name and type of educational institution / training provider Romanian Bureau of Legal Metrology

Period 1999-2003  
 Qualification / diploma obtained Economist  
 The main subjects studied / professional skills acquired Accounting and Management Information Systems

Name and type of educational institution / training provider "GEORGE BARIȚIU" University of Braşov FACULTY OF ECONOMIC SCIENCES

Level in national or international classification ISCED 5A

Period 1984-1988  
 Qualification / diploma obtained Baccalaureate diploma Industrial  
 Name and type of educational institution / deformation provider High School No. 3 Braşov

Level in national or international classification ISCED 4

**Personal skills and competences**

Native Language Romanian

Foreign languages known

I

		Understanding				Speaking				Writing	
		Listening		Reading		Taking part in a conversation		Oral		Written language	
English	French	B2	Independent user	B2	Independent user	B2	Independent user	B2	Independent user	B2	Independent user
		A2	Elementary user	A2	Elementary user	A2	Elementary user	A2	Elementary user	A2	Elementary user

(\*) *The level of the Common European Framework of Reference for Foreign Languages*

Social skills and competences

- Team spirit: I have the experience of working in a team, I am friendly, sociable, communicative, dynamic
- The ability to adapt to multicultural environments
- Excellent negotiation skills, ability to work with and within multi-functional teams
- Perseverance and ambition

Organizational skills and competences

- Organizational spirit: I have acquired experience in organizing and managing team work, Project and team management experience, acquired over the years of specialized professional activity.

Technical skills and competences

- Good knowledge of quality control processes, Integrated Management System  
- Knowledge of all specialized regulations and procedures.

Computer skills and abilities

- Good knowledge of Microsoft Office tools (Word, Excel, Access, Outlook, PowerPoint)  
- Good knowledge of Oracle, Saga accounting programs;  
- Knowledge of computer graphics applications (Photoshop, Adobe Illustrator)

Artistic skills and competences

- Painting; Manual labour;

Other skills and competences

- Hobby: travelling

Driver's license

B category

**Additional Information**

Other references can be provided upon request.